

Email Templates for Communicating with Potential Research Mentors

Initial email

Dear Dr. _____

I am a first year MD student at Yale, writing to express my interest in your research. I am particularly interested in your work on... (review publications and web profile to learn about ongoing areas of research being conducted), having read your recent paper, "[title]." I have at least eight weeks for full-time research this summer and would like to learn about any opportunities that may be available for summer research in your laboratory.

My prior research experience includes (include 2-3 sentences max, fine if the prior research is not similar to the faculty member's work. Also fine if you don't have prior research experience!)

I have attached my CV for your consideration and would be happy to meet at your convenience. Thank you very much.

Best,

Decline

Dear Dr. _____

Thank you very much for meeting with me recently to discuss your ongoing research. After meeting with several faculty, I have decided to pursue a project with Dr. _____. I am very appreciative of the time you spent with me, which was useful in developing a broader understanding of the opportunities at YSM.

Best,
