

**Yale School of Medicine
Office of Student Research**

Short Term Funding Deadline Extension Request Form

TO BE COMPLETED, SIGNED, and EMAILED to osr.med@yale.edu.

Requests to the OSR for an extension must be made at least one week in advance of the relevant deadline listed in section B. Requests received after the application deadline **will not be considered.**

NOTE: When a student submits an Extension Request Form, the OSR will alert the student's Academic Advisor that a request for extension has been made. This is done to ensure that students are receiving adequate support.

A. Applicant information

Name

B. Period of full-time research

Funding Cycle Requested (select one)

- Fall 2023 (Research Sep 1, 2023 – Nov 30, 2023) - Application due: August 4, 2023
- Winter 2023-24 (Research Dec 1, 2023- Feb 28, 2024) - Application due: November 3, 2023
- Spring 2024 (Research March 1, 2024-May 31, 2024) - Application due: February 2, 2024
- Summer 2024 (Research June 1, 2024-August 31, 2024) - Application due: May 3, 2024

C. Acceptable reasons for extension request

The following constitute acceptable reasons for missing mandatory research deadlines:

- Personal illness or illness in immediate family member
- To seek health-related care*
- Death in the family
- Religious holiday observances*
- Participation in a scientific conference where the student is the lead author/presenter and directly participating in the conference presentation*
- Thesis related research of critical importance when it is impossible for the activity to be conducted at any other time*

*Extensions will only be approved for a one-week period past the application deadline for students seeking health related care, religious holiday observance, presenting at a scientific conference, or thesis related research. No exceptions will be made.

Please state the acceptable reason for your extension request here:

Student Signature

Date